Ellerslie Village
BUSINESS ASSOCIATION

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Ellerslie Business Association
Special General Meeting (SGM) Minutes

Tuesday 24th June 2025 at 6.00pm
at JDW Chartered Accounts, Ellerslie

WELCOME

Barbara Campbell called the meeting to attention at 6pm and welcomed attendees and explained purpose of meeting, in addition to stating that the required notice was given of this SGM to all Ellerslie Business Associate Members in accordance with the Societies' rules. It was explained that Barbara Campbell was acting Chair for this meeting as current Chair, Dave Donoghue was not well enough to attend in person, but would be joining via Zoom.

ATTENDANCE

In person:

Barbara Campbell	House of Travel representative (acting Chair)
Murray Wells	JDW (Treasurer)
Sarah Pluck	Ellerslie Business Association (Officer/Secretary)
Emma Rodel	Ellerslie Business Association
Christine Lemalu	Andrew Lemalu Law
Kerry McCullough	Flowers of St John

Via Zoom:

Daniel Morris-Seymour	Anthony Philip
Rhys Mountfort	Landlord
Sarah Powrie	Orakei Local Board (OLB)
Dave Donoghue	Pastrami & Rye (Chair)

APOLOGIES

Nick Liu
Catherine Parlane
Robert Cunningham
Raewyn Coburn
Scott Milne

Further apologies were call for. Murray Wells moved that the apologies stated, be accepted.

M Wells/Christine Lemalu
Carried

Barbara Campbell noted that the required quorum of six members was met and that the meeting could continue.

Ellerslie Business Association Constitution Member Approval – Updated May 2025

Reason: Changes in the Incorporated Societies Act 2022 require that all constitutions are compliant with the new 2022 Act. Incorporated societies have until April 2026 to re-register, update their constitution, and complete additional tasks such as completion of forms relating to officers, and membership records. Changes required for the update of the constitution such as adequate dispute resolution procedures & member consent. The updated Constitution with tracked changes was available for members to review prior to this SGM meeting via www.ellerslievillage.co.nz website and directly from Town Centre Management team.

> Special Resolution 1: *That the Ellerslie Business Association receive and approve the Ellerslie Businesses Association Incorporated Constitution dated May 2025.*

B Campbell / K McCullough

Carried

Appointment of Auditor for 2024/2025 – Change from 2024 AGM approved Auditor

Reason: Since the appointment of William Buck as Ellerslie Business Association Incorporated's Auditor for the for the 2024/2025 financial year at the October 2024 AGM, William Buck advised of a significant increase in cost to complete the audit (nearly 50% increase on 2023/24 Audit fee). The Ellerslie Business Association Incorporated Executive Board agreed at a normal business meeting in February 2025, that a search should be undertaken for a more reasonably priced auditor. Lynch and Associates Limited (based on their audit quotation) were recommended to be appointed as Auditor for the 2024/2025 financial year (ending 30 June 2025). The above resolution seeks formal approval of the appointment of Lynch and Associations Limited.

> *Special Resolution 2: That the Ellerslie Business Association Incorporated appoint Lynch and Associates Limited as Auditor for the Ellerslie Business Association Incorporated for the 2024/2025 financial year.*

M Wells / C Lemalu

Carried

No further matters were raised in general business.

Meeting closed: 6.10pm