



## Ellerslie Business Association

# Annual General Meeting Agenda

Tuesday 26th October 2021 at 6.00pm  
at JDW, 127 Main Highway, Ellerslie

Should alert level restrictions preclude an in person meeting on this date, a reserve date of Tuesday 23<sup>rd</sup> November 2021 is set aside.

5.45pm                      Drinks and Nibbles

6.00pm                      Welcome by Chair Sandra Lees

1.            Attendance and Apologies. Record attendance on roll register.

2.            Confirmation of Minutes of the previous AGM held on Tuesday 13<sup>th</sup> October 2020.

*Resolution 1: That the Ellerslie Business Association receive and confirm the 2020 AGM Minutes of the Ellerslie Business Association held on the 13<sup>th</sup> October 2020*

3.            Presentation and adoption of Financial Statements and the Report of the Auditor for the financial year ending 30 June 2021.

*Resolution 2: That the Ellerslie Business Association receive and approve the Annual Financial Statements and audit report for the Financial Year 1 July 2020 to 30 June 2021.*

4.            Approval of 2022/2023 Budget

*Resolution 3: That Ellerslie Business Association receive and approve the 2022/2023 budget which include a BID targeted rate grant amount of \$172,000 noting there will be a 6.2% increase of \$10,000 to the BID targeted rate grant for 2022/2023 financial year. Further ask the Orakei Local Board recommend to the governing body the amount of \$172,000 be included in the Auckland Council draft 2022/2023 annual budget consultation process.*

5.            Appointment of Auditor

*Resolution 4: That the Ellerslie Business Association appoint William Buck as Auditor for the Ellerslie Business Association for the 2021/2022 financial year.*

6.            Chair's Report

*Resolution 5: That the Ellerslie Business Association receive the 2020 - 2021 Chairperson's Report*

7.            Town Centre Manager's Report

*Resolution 6: That the Ellerslie Business Association receive the 2020/2021 Manager's Report*



8. Business Plan – 2021-2022

Resolution 7: That Ellerslie Business Association approves the Business Plan for the 2021-2022 year. That the Association notes that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

9. Set the 2022/2023 Associate Membership fees

Resolution 8: That Ellerslie Business Association sets the Associate membership fees for the 2022 – 2023 period at \$120+GST per year.

10. Appointment of Executive Board - as per rules detailed in section 15 of the constitution.

Resolution 9: That the Ellerslie Business Association approves the election of [Names of Elected Members] to the Executive Committee for 2021 / 2022.

11. Appointment/election of officers: Chairperson and Treasurer – as per rule 16 and 17 of the constitution.

Resolution 10: That the Ellerslie Business Association appoints [Name] as the Chairperson for 2021/2022.

Resolution 11: That the Ellerslie Business Association appoints [Name] as the Treasurer for 2021/2022.

12. Close Meeting